

## **Mission for Acquisition Resources and Analysis**

**The Director, Acquisition Resources and Analysis is responsible for the following:**

- **Providing independent advice and analysis to USD(AT&L) on Major Acquisition Program Execution, Management, Structure, Policies and Processes.**
- **Serving as the Defense Acquisition Board (DAB) Executive Secretary responsible for administering the DAB Process, drafting USD(AT&L) Acquisition Decision Memoranda, and ensuring the accuracy and completeness of major Acquisition Program Baselines and Acquisition Strategies.**
- **Updating and maintaining DoD's fundamental acquisition policies and procedures (DoD 5000 Series Documents) that govern the operations of the entire DoD acquisition system.**
- **Serving as the central OUSD(AT&L) focal point for OUSD(AT&L) participation in all phases of the Planning, Programming and Budgeting System (PPBS) process, the Department's funds control process, and the Department's responses (such as policy statement and appeals) to the Congressional authorization and appropriation processes.**
- **Ensuring the USD(AT&L) speaks with one voice in a timely, accurate and responsive manner to Congress, General Accounting Office (GAO), Inspector General (IG), Office of Management and Budget (OMB) and other external organizations, such as when providing reports, new legislative proposals and hearing responses to Congress; and when responding to GAO and IG audits.**
- **Ensuring provision of effective technical and other contractor support to OSD-wide requirements; management oversight of all 10 DoD Federally Funded Research and Development Centers (FFRDCs), which are Congressional high-interest items; and direct USD(AT&L) sponsorship of three FFRDCs.**
- **Ensuring OUSD(AT&L) Property Plant & Equipment (PP&E); Operating, Material & Supplies (OM&S); Inventory; Deferred Maintenance; and Disposal and Environmental Liability policies, as well as DoD component feeder systems, are Chief Financial Officer compliant.**
- **Serving as the focal point for software policy, education and training, software engineering and management practices and tools, assisting DoD program managers to identify and manage software risk through Independent Expert Program Reviews, and facilitating collaboration across DoD software expert organizations.**

- **Providing helpful and efficient computer support to AT&L users in the office; provide users with secure, convenient remote services at home and on travel; provide Information Technology policy support to executives; assist senior executives in finding and implementing improved AT&L business processes and provides AT&L senior executives with specialized support for special functions such as video-teleconferencing, as required.**
- **Ensuring the USD(AT&L) policies and priorities are objectively balanced and fully implemented in the strategy formulation, planning and resource allocation processes of the Department.**
- **Supporting special assignments from USD(AT&L).**
- **Integrating all OUSD(AT&L) activities related to resource issues. Provides quality customer service to OUSD(AT&L) and others involved in the resource process.**